***PUSD Concurrent College Credit Application***

Please complete the following application in sequential order to be pre-approved to earn outside credit toward graduation requirements.

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade:\_\_\_\_\_\_\_\_\_\_\_

Cell phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Counselor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Step 1**

Understanding and acceptance of the terms for credit to be issued.

**Concurrent Enrollment:** Preapproved credit earned by a high school student enrolled in a college course on a college campus while attending high school at the same time. The student must complete the college concurrent enrollment form and provide a copy to the School Counselor. Preapproval is required for student to be able to earn credit to be applied toward graduation requirements. Credit earned through a community college or university as proposed substitutions must pre-approved by the School Counselor and administration (i.e. English IV, math, science, etc.).

College Credit High School Credit

1 or 2 (or combined) Zero

3 One-half (.5)

4 One (1.0)

5 One (1.0)

6 One (1.0

* Students may only earn honors credit if the college class is an honors class on the college transcript, or if the curriculum is the same or similar to one of our high school honors classes. The student may appeal to the high school principal to earn honors credit towards his/her rank.
* Tuition for any coursework to be paid by the parent/guardian(s)/student.
* Transportation to the college class is the responsibility of the parent/guardian(s)/student.
* Independent enrollment in college classes, other than those approved by the District will be without endorsement and concurrent credit will not be granted.

**Coursework to be enrolled in:**

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credit Hours \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credit Hours \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credit Hours \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Step 3**

Student enrolls in course, completing the process as outlined through the Maricopa Community College District, on own time.

**Step 4**

Upon completion of the course, it is the student’s responsibility to request an official college transcript to be mailed directly to the high school when the college course is completed. The Records Specialist will then post credit to the high school transcript, awarding one-half (.5) high school credit for every 3 college credits. One or two credit classes should not be combined to earn high school credit.

**Step 5**

***Signatures below indicate agreement and understanding of how the process for concurrent enrollment must occur and how credits are accepted:***

**(Student Signature)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Date) \_\_\_\_\_\_\_\_\_\_\_**

**(Parent/Guardian Signature(s)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Date)\_\_\_\_\_\_\_\_\_\_\_**

**(School Counselor Signature)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Date)\_\_\_\_\_\_\_\_\_\_\_**

**(Administration Signature)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Date)\_\_\_\_\_\_\_\_\_\_\_**

Office Use:

Approved Denied \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_

Note in Synergy \_\_\_\_\_ Copy to Records Specialist on Date\_\_\_\_\_